

MINUTES OF ISBTI GOVERNING BODY MEETING HELD AT RADDISON BLU RESORT TEMPLE BAY, MAHABALIPURAM, CHENNAI (TAMILNADU) ON 15.09.2012.

Meeting of the Governing Body of the Indian Society of Blood Transfusion and Immunohaematology (ISBTI) was held on 15th September, 2012 from 5:00 PM onwards at Raddison Blu Resort Temple Bay, Mahabalipuram, Chennai. The meeting was chaired by the President Dr. Yudhbir Singh.

The following members attended the meeting:

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| 1. Dr. Yudhbir Singh | President |
| 2. Dr.T. R. Raina | Secretary General |
| 3. Mr. R. Raj Kumar | Deputy President (Motivational) |
| 4. Mr. M. Satish Kumar | Deputy President (Technical) |
| 5. Dr. Ravneet Kaur | Editor |
| 6. Dr. Manvir Singh | Jt. Treasurer |
| 7. Dr. Yazdi Italia | Chairperson, Gujrat State Chapter |
| 8. Dr. Ramesh Kumar | Chairperson, Haryana State Chapter |
| 9. Mr. Anil K. Padha | Chairperson, J&K State Chapter |
| 10. Dr. J. Jayaraju | Chairperson, Tamilnadu State Chapter |
| 11. Dr. Sangeeta Pathak | Secretary, Delhi State Chapter |
| 12. Dr. Ved Beniwal | Former Chairperson, Haryana State Chapter |
| 13. Mr. Rajesh Khyalia | Secretary, Haryana State Chapter |
| 14. Dr. D. N. Sharma | Special Invitee (Assam) |
| 15. Mrs. Monica Gupta | Special Invitee (Editor-Motivational Journal) |
| 16. Dr. P. K. Paliwal | National Coordinator |
| 17. Sanjay Gupta | Chief Operating Officer |

Dr. T. R. Raina, the Secretary General, at the very outset, welcomed all the members. He thanked them for their time, cooperation & support.

Dr. Yudhbir singh, the President also welcomed all the members present in the meeting and applauded the Great Success of 37th Annual Conference of ISBTI – TRANSCOM 2012. He appreciated the efforts put in by the entire team of Organizing Committee & specifically mentioned to place on record the excellent performance & management of the event by ISBTI Tamilnadu State Chapter. He also announced a Gift as ‘Token of Appreciation’ to all the members of the Organizing Committee on behalf of the Governing Body of ISBTI.

The President also informed the members present that ISBTI is in the process of developing an automated system where blood banks will be able to maintain a minimum level of inventory of each & every group of safe blood in order to achieve the Vision of ISBTI which is “Safe Blood should be waiting for the patient, not the patient for the safe blood”. He made an appeal to all the State Chapters to come forward & contribute in promoting this system through ISBTI’s website www.bravoblooddonor.org so as to achieve the Aims & Objects of the Society.

The Secretary General thereafter started with the Agenda Items:

Agenda Item 1

Approval of the Minutes of the last Governing Body Meeting held on 7th May, 2012 at Pune

The Minutes of last Governing Body Meeting held on 7th May, 2012 at Pune, Maharashtra were approved unanimously.

Agenda Item 2

Action taken on the Minutes of the last Governing Body Meeting

After going through a brief discussion on the actions taken on the Minutes of last Governing Body Meeting, the President suggested all the members that we need to raise our standards in terms of taking appropriate actions on the points discussed in the Governing Body Meeting. He further added that we need to have an action plan for the country to be implemented by all the State Chapters at grass root level through District Bodies.

The President repeated his call for Project Proposals from State Chapters so that the same may be submitted to CPSEs in time through TISS National CSR Hub for funding. Planning the activities in advance and preparing an estimate of expenses involved would certainly help in making the Project Proposals and approval from CPSEs in time.

Agenda Item 3

ISBTI - A.P. State Chapter Issue

Dr. T. R. Raina, the Secretary General informed that as decided in the last Governing Body Meeting, the President & the Secretary General decided to defer the decision on termination of the membership till the action is taken by them in the stipulated time.

Dr. Raina further informed that though the action was not taken by the members in the stipulated time as promised but since they have apologized unilaterally for indulging in the unconstitutional act and have already accepted their fault, it is now for the Governing Body to decide on the issue of termination of following members from AP State Chapter:

1. Dr. V. Saraswathi
2. Dr. Neelam Krishna
3. Dr. O. Ramchander Rao
4. Dr. P. Raghava Reddy &
5. Dr. Sandip V. S.

After listening to the members present & a thorough discussion, it was decided that the members named above who are under suspension at present should not be terminated. Their membership will be reinstated with the condition that no one of them would be allowed to hold office of AP State Chapter Executive Body for the next five years. All the members of Governing Body present in the meeting agreed to the decision unanimously.

Agenda Item 4

Uniform System for distribution of revenue generated by State Chapters

Dr. D. B. Wani, Chairperson – Maharashtra State Chapter had suggested in the last Governing Body Meeting that there should be a uniform system of accounting and sharing of funds across all the State Chapters & the Head Office. He was of the view that National Body should be financially sound to ensure proper growth of the society. It was also decided to invite suggestions from all the members of Governing Body to make Constitutional Amendment in this regard based on the decision taken after due deliberations in the Pre Conference Governing Body Meeting being held today at Mahabalipuram, Chennai. After due deliberations, it was decided to defer the decision regarding sharing of revenue generated through Conferences or otherwise by State Chapters till more suggestions are received from the members of ISBTI Governing Body.

It was, however, unanimously decided that the accounts of Annual Conference to be settled instantly and every State Chapter has to submit Audited Balance Sheet every year to ISBTI Head Office to incorporate the same in the ISBTI – National Balance Sheet. Only single PAN of ISBTI to be used for all such Conferences & other Events organized by all the State Chapters.

Agenda Item 5

Uniform System of Member Registration & Distribution of Membership Fees

It was unanimously decided to have a uniform system of member registration may it be offline or online and to share the membership fee equally across the respective State Chapter & the ISBTI Head Office. It was also decided that the original application form along with the membership fee will first come to the ISBTI Head Office and after formal approval of membership applications in the Governing Body Meeting, 50% amount of membership fee will be transferred to the respective State Chapters from the ISBTI Head Office.

Agenda Item 6

Amendments in the Constitution regarding funds allocation to State Chapters

It was unanimously decided to make amendments in the constitution based on the decision made in the Agenda No. 4 & 5 above.

Agenda Item 7

List of ISBTI Members & their details to be updated by State Chapters

The President suggested that all the State Chapters must update the list of ISBTI members & their contact details to have effective communication with all the members & all the messages from the ISBTI Head Office must reach the members in time.

Agenda Item 8

List of Blood Banks, VBD Organizations & Hospitals from all State Chapters

It was decided in the last meeting that all the State Chapters should associate Blood Banks, VBD Organizations & everybody related to blood donation with ISBTI. Since it did not happen, it was decided that all the State Chapters would provide list of Blood Banks & VBD Organizations in their respective States to ISBTI Head Office so that they may be contacted & motivated by ISBTI Head Office to associate with ISBTI.

Agenda Item 9

Donor Recruitment Drive in Educational Institutions by all State Chapters

It was decided to undertake donor recruitment drive in all the educational institutions throughout the country. Mr. R. Rajkumar, Deputy President (Motivational) was given the responsibility to design the process of Donor Recruitment Drive in Educational Institutions.

Agenda Item 10

Launch of ISBTI's DNA (Donor Network Access) on www.bravoblooddonor.org

The online system of Voluntary Blood Donor Recruitment & Donors Search by Blood Banks in their respective geographical locations is ready for launch on www.bravoblooddonor.org All State Chapters must promote & try to associate with the system as many blood banks & voluntary blood donors as possible in order to use the same in the most efficient manner.

Agenda Item 11

Launch of Online Motivational Journal 'Jai Raktdata' on www.isbti.org

The President informed that the efforts are being made to launch top class online journal for donor motivators. He asked Mr. R. Rajkumar, Deputy President (Motivational) to contribute & arrange material for the journal based on his knowledge & experience. It was also decided to contact Mr. Debrata Roy & Ms. P.S. Baby for the same.

Agenda Item 12

Suggestions on launch & promotion of ISBTI's 'Rakshak' Card (Blood Donors's Card)

The President asked everyone to send their suggestions regarding launch & promotion of blood donors' card.

Agenda Item 13

Suggestions on promotion of ISBTI's DNA to recruit & build voluntary blood donors database

As discussed earlier, everyone was asked to send their suggestions regarding promotion of the online system to recruit voluntary blood donors on www.bravoblooddonor.org

Agenda Item 14

Association with ADRP, ISBT & WHO at International Level

The President informed that he had an opportunity to meet top management of ADRP & ISBT during his recent visit to Cancun, Mexico to deliver a presentation on the topic 'Donor Recruitment in Unexplored Areas'. Both the organizations have agreed in principle to work in association with ISBTI. The correspondence is going on with ADRP, ISBT & WHO and very soon ISBTI will be operating in association with these international agencies for the cause of voluntary blood donation & blood transfusion services.

Agenda Items 15

Confirmation of new Memberships

All the application forms received from the various State Chapters till date including the membership forms received by Tamilnadu State Chapter during the course of registration for Transcom 2012 were unanimously approved by the Governing Body.

Agenda Items 16

Any other points with the permission of the chair

Governing Body Meeting / Conference / Workshop Expenses

The President said that ISBTI Governing Body Meeting Expenses will be borne by the ISBTI Head Office including respectable accommodation & travelling expenses by Air, Train, and Personal Vehicle. In case of air travel, however, the member has to inform his travel schedule well in advance so that the booking may be made from Head Office at discounted rates. Expenses for Governing Body Members to attend the Annual Conference of ISBTI or the Workshop will be borne by the Host State. The Governing Body will be represented either by the Chairperson or the Secretary of the State Chapter.

Change of ISBTI's Registered Office Address

Request has been received from Dr. Neelam Marwaha to change the registered address of ISBTI from PGI, Chandigarh to the present address. The President was empowered to take the decision regarding finalization of new address.

National Conference on Voluntary Blood Donation

The President proposed to organize a 3 days National Conference on Voluntary Blood Donation to be held in next 6 months in the State of Haryana. The purpose of the conference is to associate with ISBTI every individual or the social organization in the country who is dedicated to the cause of voluntary blood donation. Efforts will be made to contact each & every VBD Organization of the country and invite them to attend the conference. It was also proposed by the President that there will be no registration fee & accommodation for delegates will be provided by ISBTI.

All the State Chapters are required to send the list & contact details of all the organizations & individuals who have contributed or have the potential to contribute to the cause of voluntary blood donation with passion & dedication. This is very important in order to send them the invitation for National Conference well in time.

The meeting ended with a Vote of Thanks to the Chair.

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Dr. T. R. Raina
Secretary General
ISBTI