

Agenda for Pre-Conference 42nd Governing Body Meeting (GBM) of ISBTI scheduled to be held at 7PM on 7th Nov, 2017 at Conference Hall, first Floor Academic building Govt. Medical College Kota

1. Approval of the minutes of the last GBM meeting held on 15.03.2017 at 11 AM through Tele-conferencing (**Minutes of the two previous meetings attached as Annexure 1 and Annexure 2**)
2. Action taken on the decisions of the previous meeting
3. ISBTI Annual Awards for the year 2016-17
4. Audited Balance Sheet 2016-17
5. Future planning of ISBTI
6. Request for State Chapters regarding :
 - Details of Life Members
 - Details of Blood Banks & NGO working
 - Details of News, Activities & events
 - Details of Donor Motivators, Camp Organisers & success stories
 - Project Proposals
7. Request for Annual Conference Transcon-2019
8. Legal issues in BTS
9. Confirmation of new membership
10. Any other point with the permission of the chair

Annexure 1

Minutes of ISBTI Governing Body Meeting held at Bharti Vidyapeeth University , Pune on 25th August, 2016 at 4 PM

Governing Body Meeting of ISBTI was held on 25th August, 2016 at , Bharti Vidyapeeth, Pune at 4 PM under the chairmanship of the President ISBTI, Dr Yudhbir Singh. The meeting was attended by the following:

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| 1. Mr Raj Kumar | Dy. President (Motivation) ISBTI |
| 2. Mr Satish Kumar | Dy. President (Technical) ISBTI |
| 3. Dr T. R. Raina | Secretary General ISBTI |
| 4. Dr Sangeeta Pathak | Tresurer ISBTI |
| 5. Dr Yazdi Italia | Chairperson South west Zonal Council |
| 6. Dr Manvir Singh | Joint treasurer ISBTI |
| 7. Dr. M.L Kaushal | Chaiperson, H.P. State Chapter |
| 8. Dr. Dileep Wani | Chairperson, Maharashtra State Chapter |

Special Invitees

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|-----------------|--------------------------------------|
| Dr. Purnima Rao | Secretary, Maharashtra State Chapter |
| Dr PK Paliwal | National Coordinator Motivation |

At the outset Dr Yudhbir Singh President ISBTI welcomed all the members present in the Governing Body meeting. He appreciated the efforts of Dr. Sangeeta Pathak Organising Secretary TRANSCON -2015 for her superb performance in organizing the conference and transparency in her total working. Whole of the Governing body was with him in thanking Dr. Sangeeta Pathak for contributing 32,23,141 INR in the ISBTI funds. The President also appreciated the excellent efforts of Sh. Satish Kumar, Dy. President (Technical) who was one of the organizing members of TRANSCON at Hyderabad and contributed very substantial funds to the ISBTI.

He then requested Dr. T. R. Raina, Secretary General of the society to go ahead with the agenda of the meeting. Dr. T.R. Raina also welcomed the members and started with the agenda items:

Agenda Item No. 1

Approval of the last Governing Meeting held at New Delhi on 24th September, 2015

Each agenda point of last Governing Body Meeting held at New Delhi on **24th September, 2015** was deliberated upon in detail and approved unanimously by the members. The following observations were made:

The President conveyed that instead of charity shows for raising funds for the society, the focus should be on getting proposals approved under CSR.

There is still an adhoc body of ISBTI in Himachal Pradesh which is represented by Dr Kaushal. The Secretary General requested Dr Kaushal to initiate the process of election for the formation of a proper State Chapter as per the Constitution of ISBTI.

Regarding the membership issue, different opinions were expressed by the members and finally it was concluded that interested individuals can get the membership form downloaded online, fill it up, get it recommended by two existing members and send a scanned copy to the State Chapter and the National body. The same would be taken up in the forthcoming Governing Body meeting and the individual would be conveyed the decision of the Governing Body and after that she or he can deposit the membership fee. After the fee is deposited, his membership would be confirmed.

Agenda Item No. 2

Actions taken on the decisions of the previous meeting

It was conveyed to the members that action has been taken on all the decisions taken in the previous meeting. Special mentioning of each point was made and approved.

Separate Chapters of A.P. and Telangana

Mr. Satish Kumar, Dy. President informed the members that A.P. State Chapter has been bifurcated into two Chapters i.e. Andhra Pradesh and Telangana. He also conveyed that the funds available in the account of A.P. Chapter have been sent to the National headquarter and requested that the National headquarter should send

the equally divided amount to both the state chapters. The necessary approval for opening the bank account by the newly constituted state chapters is required. The proposal of Mr. Satish Kumar was approved.

Agenda Item No. 3:

No response from State Chapters regarding:

All the state chapters would be requested to respond in time on all matters.

Agenda Item No. 4:

Exploring ideas for generating funds for the Society.

All out efforts would be made to explore all the possibilities for the various projects to be submitted to various CPSUs and Companies as per the provisions of the Companies Act.

Agenda Item No. 5:

Amendments in the Rules and Regulations of Memorandum of Association

Suitable amendments in the rules and regulations of the Memorandum of Association (MOA) have been suggested by the committee consisting of the President and the Secretary General of the Society. The details of amendments are attached as Annexure-1. Each amendment was deliberated upon in detail by the members and approved unanimously and Secretary General was asked to present this agenda point before the AGM to be held on the next day for its approval.

Agenda Item No. 6:

Fee for life Membership to be increased from Rs 500 to Rs 1000

The proposal for increasing life membership fee from Rs. 500 to Rs. 1000 was approved unanimously.

Agenda Item No. 7:

Audited Balance Sheet 2015-16

Seen, deliberated and approved

Agenda Item No. 8:

ISBTI Awards for the Year 2015-16

The President informed the members that all the nominations received for the various ISBTI Awards were referred to the **Awards Selection Committee** constituted for this purpose. The committee after thorough deliberations and discussion finalised the nominees for the awards which were approved by the Governing Body unanimously.

Agenda Item No. 9:

Request for next Annual Conference Transcon -2017

Dr Raina Secretary General informed the members that only one request for organising the next Conference Transcon 2017 was received from ISBTI Rajasthan State Chapter which was unanimously approved. The President proposed the organization of Transcon-2018 at Vishakhapatnam.

Agenda Item No. 10:

Organization of a National Level conference of all NGO's of the country

It would again be taken up in the next Governing Body Meeting.

Agenda Item No. 11:

Suggestions from Dr Sanjay Gupta President ISBTI Gujarat Chapter regarding Nukad Natak, Multicentric Project for Rare Blood Groups and Role of ISBTI in Common Cause.

Dr Sanjay Gupta President ISBTI Gujarat Chapter could not attend the meeting, hence this point of agenda was deferred.

Agenda Item No. 12:

Confirmation of new Membership if any.

The Forms dully filled up for new membership received from different state Chapters were discussed and approved by the Governing Body.

Agenda Item No. 13:

Any other point with the permission of the chair:

Training of all the stakeholders to be taken up by ISBTI.

Dr. Sangeeta Pathak suggested hands on experience for NAT screening, red cell serology and antibody screening. A calendar and chart for the training to be prepared for the whole year for which an expert group under the chairmanship of Dr. Sangeeta Pathak to be formed. Resource persons to be decided by Dr. Sangeeta Pathak. It was decided to hold one training programme in Shimla and one in NCR initially.

Transfusion Medicine doctors – 10 persons to be honoured in the next conference.

The meeting ended with a vote of thanks.

Dr. T.R. Raina
Secretary General, ISBTI

Annexure 2

Minutes of ISBTI Governing Body Meeting held on 15.03.2017 at 11 AM through Tele-Conferencing.

Governing Body Meeting of ISBTI was held on 15.03.2017 at 11 AM through Tele-Conferencing under the chairmanship of President Dr Yudhbir Singh. The meeting was attended by the following:

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| 1. Mr Satish Kumar | Dy. President (Technical) |
| 2. Dr T. R. Raina | Secretary General |
| 3. Dr Sangeeta Pathak | Treasurer ISBTI |
| 4. Dr Yazdi Italia | Chairperson South West Zonal Council |
| 5. Dr Manvir Singh | Joint Treasurer |
| 6. Dr Ravneet Kaur | Editor Asian Journal of Transfusion Science |
| 7. Dr Rimpreet Walia | Joint Secretary |

At the outset Dr Yudhbir Singh welcomed all the members present during the Tele-conferencing and congratulated the members saying that this is for the first time that the ISBTI is using the advanced technology of Tele conferencing for conducting Governing Body meeting. He then requested Dr. T. R. Raina, Secretary General of the society to go ahead with the agenda of the meeting. Dr. T.R. Raina also welcomed the members and started with the agenda items:

Agenda Item No. 1

Approval of the last Governing Meeting held at Pune on 25.08.2016.

Each agenda point of last Governing Body Meeting held at Pune on **25.08.2016** was deliberated upon in detail by the members and approved unanimously. The following observations were made:

It was observed that although lot of activities are conducted /organized by the state chapters, these activities are not reported to ISBTI Head Quarter.

A project for social marketing of VBD through Educational Institutions was submitted by the head quarter to TISS for National CSR Hub. Dr. T.R. Raina, Secretary General, has also submitted similar project for the state of J & K to Dr. Jitendra Singh, Hon'ble MOS, PMO Office. He told the members about the follow up and efforts made by him to get the project through. President conveyed his special appreciation for the efforts made by the Secretary General in this regard.

Dr. Raina informed the members that he is in constant touch with Dr Ved Gupta Chairman of the Conference and the preparations for Transcon- 2017 to be held at Kota Rajasthan from 8th to 10th December 2017 are going on in full swing.

It was agreed upon by all the members to involve/facilitate different NGOs of the country for their involvement in the promotion of Voluntary Blood Donation. Further action in this regard was deferred but finally it was decided that Haryana State Chapter would organise a NGO conference in the state capital/NCR and timing for holding the conference shall be decided by the local chapter.

Agenda Point No.2

Public Interest Litigation (PIL)

The society intends to go in for a PIL in the Hon'ble Supreme Court regarding non implementation of the historical Hon'ble Supreme Court Judgment delivered in 1996. In this regard the President informed that Dr. Zareen Bharucha a senior expert in the field of Transfusion Medicine has sent a comprehensive document to the Head Quarter. Dr. Vasavada also a senior consultant in the field is also on the job. Apart from that Dr. Zareen Bharucha is in touch with Lawyers Collective, a group of lawyers actively engaged in social cause and the President himself will have a telephonic conversation with one of the lawyers Miss Lorraine on 20.03.2017 followed by a meeting with her along with Secretary General and Dr. Sangeeta Pathak, Treasurer of the Society.

Agenda No.3

Starting of MD Course in Immunohaematology & Transfusion Medicine at Dr S.N Medical College, Jodhpur

Dr Raina informed the members that Dr Manju Bohra Prof Head Transfusion Medicine Department Dr S. N Medical College Jodhpur has approached the ISBTI HQ to intervene and help as the Medical Council of India has rejected their application for starting MD Course in IHTM during the session 2017. The President gave assurance to extend all possible help from ISBTI HQ. He constituted a committee consisting of Dr T. R. Raina Secretary General ISBTI and Dr Ved Gupta Chairman ISBTI Rajasthan Chapter to look into the matter and suggest the steps to be taken by the ISBTI HQ in this regard.

Agenda Item No. 4

ISBTI Awards for the Year 2016-17

It was agreed upon by all the members to form a committee for the selection of ISBTI awards for 2016-17 and the committee would include the President, Secretary General, treasurer and the Chairperson of the organising committee of the Conference.

Agenda Item No. 5

Request for next Annual Conference Transcon - 2018

In the last Governing Body Meeting, it was unanimously decided to hold TRANSCON- 2018 at Vishakhapatnam. The President informed that a verbal request from ISBTI Andhra Pradesh Chapter has been received for holding the TRANSCON-2018 at Vishakhapatnam and it was unanimously decided to approve and inform the AP State Chapter to start the preparations for the conference in advance.

Agenda Item No. 6

Confirmation of new Membership if any

Duly filled up Membership Forms which have been received at the HQ were discussed and approved accordingly.

Agenda Item No. 7:

Election of ISBTI Governing Body

It was decided to initiate the process for holding election of National Body to be completed by 15th October 2017. The President informed that the process of election shall be the same as was carried out during the last two elections by ballot papers and by the same Returning Officer and Assistant Returning Officer.

Agenda Item No. 8:

Any other point with the permission of the Chair

a) Monetary support for Asian Journal of Transfusion Sciences (AJTS)

Dr.Ravneet kaur Editor of the Scientific Journal AJTS informed the members that she is getting Rs 2.50 Lacs per annum from ISTM and she requested that some financial support should also be provided by the ISBTI HQ for which the President suggested that a teleconference of Editorial Board of AJTS through Google Hangout be organised in near future so that all the issues regarding the journal be discussed in detail and decisions taken accordingly.

b) It was decided unanimously to monitor the arrangements being made for Transcon -2017 at Kota on a regular basis and to ensure that ISBTI Governing Body is kept in loop by the organizing committee. It was also decided to hold General Body Meeting in Kota before the conference.

c) The members were informed that the upgraded list of the life members of the Society shall be circulated to all in near future.

The meeting ended with a vote of thanks.

Dr T. R. Raina

Secretary General ISBTI